

AGENDA

Wednesday

July 20, 2016

**TOWN OF EASTHAM
AGENDA
BOARD OF SELECTMEN
Wednesday, July 20, 2016
3:00 p.m.**

Location: Timothy Smith Room

- I. Municipal Water System:
 - A. Meters for residential and commercial
 - B. Mandatory Connection Area
 - C. Fee Schedule
 - D. Final Water Regulations

- II. Dogs in Beach Parking Lots

- III. Library Bench/Room Naming Issues

- IV. Review & Approve Minutes
 - July 5, 2016 Regular
 - July 6, 2016 Work

Upcoming Meetings

<i>August 1, 2016</i>	<i>5:00 p.m.</i>	<i>Timothy Smith Room</i>	<i>Regular Meeting</i>
<i>August 3, 2016</i>	<i>3:00p.m.</i>	<i>Timothy Smith Room</i>	<i>Work Session</i>

The listing of matters includes those reasonable anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

This meeting will be recorded and written minutes prepared.

Eastham Water System

Assumptions for Meters by Property Class

Base Fee (based on meter size)

	<u>Annual Base Fee</u>	<u>Meter Cost</u>	<u>Number of Meters in Ti Sales Contract</u>
Meters			
5/8"	\$ 84.00	\$163	1900
3/4"	\$ 84.00	\$217	475
1"	\$ 115.00	\$268	40
1.5"	\$ 145.00	\$454	30
2"	\$ 175.00	\$545	30
Compound Meters			
2"	\$ 300.00	\$1,406	20
3"	\$ 400.00	\$1,956	10
4"	\$ 500.00	\$2,488	48
6"	\$ 800.00	\$4,028	23
8"	\$ 900.00	\$4,381	18
Fire Service Compound Meters			
4"		\$5,431	2
6"		\$8,189	2
8"		\$10,449	2
			<u>2600</u>

2. Property Type and Meter Size Assumptions

<u>Property Type</u>	<u>Number of Phase 1 Parcels</u>	<u>Assumed Meter Size</u>	<u>Meter Type</u>	<u>Meter Rate</u>	<u>Annual Base Fee Revenue</u>
Multiple-use property					
Mixed Res/Comm	14	1"	Regular	\$ 115.00	\$ 1,610
Mixed Comm/Res.	26	2"	Regular	\$ 175.00	\$ 4,550
					\$ -
Residential					
Single Family Home	1495	5/8" 04 3/4"	Regular	\$ 84.00	\$ 125,580
Condominium	30	5/8" 04 3/4"	Regular	\$ 84.00	\$ 2,520
2- and 3-Family	49	1 1/2"	Regular	\$ 145.00	\$ 7,105
Multi-houses, Apts	63	2"	Regular	\$ 175.00	\$ 11,025
					\$ -
Commercial					
Motels, Hotels	9	6"	Compound	\$ 800.00	\$ 7,200
Retail, Offices, etc.	39	3"	Compound	\$ 400.00	\$ 15,600
					\$ -
Industrial					
Warehouse, Sand-Gra	14	2"	Regular	\$ 175.00	\$ 2,450
					\$ -
Tax Exempt					
US Government	26	4"	Compound	\$ 500.00	\$ 13,000
Comm. of Mass.	7	2"	Regular	\$ 175.00	\$ -
Town-Owned	62	4"	Compound	\$ 500.00	Not Charged
Charitable and Religious Groups, Housing Authorities	17	4"	Compound	\$ 500.00	\$ 8,500
TOTAL	1851				\$ 199,140

Eastham Water System

Proposed Rate Structure

1. Base Fee (based on meter size)

<i>Meter Type</i>	<i>Annual Base Fee</i>	<i>Meter Cost</i>	<i>Number of Meters in Ti Sales Contract</i>
Meters			
5/8"	\$ 84.00	\$163	1900
3/4"	\$ 84.00	\$217	475
1"	\$ 115.00	\$268	40
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Compound Meters			
2"	\$ 300.00	\$1,406	20
3"	\$ 400.00	\$1,956	10
4"	\$ 500.00	\$2,488	48
6"	\$ 800.00	\$4,028	23
8"	\$ 900.00	\$4,381	18
Fire Service Compound Meters			
4"		\$5,431	2
6"		\$8,189	2
8"		\$10,449	2
			<hr/>
			2600

2. Usage Rates

0 - 15,000 gallons	\$ 180.00
15,001 - 30,000 gallons	\$ 4.75
30,001 - 50,000 gallons	\$ 6.10
Over 50,00 gallons	\$ 7.50

Estimated Water Demands by Parcel Type

Estimated Water Demands by Parcel Type

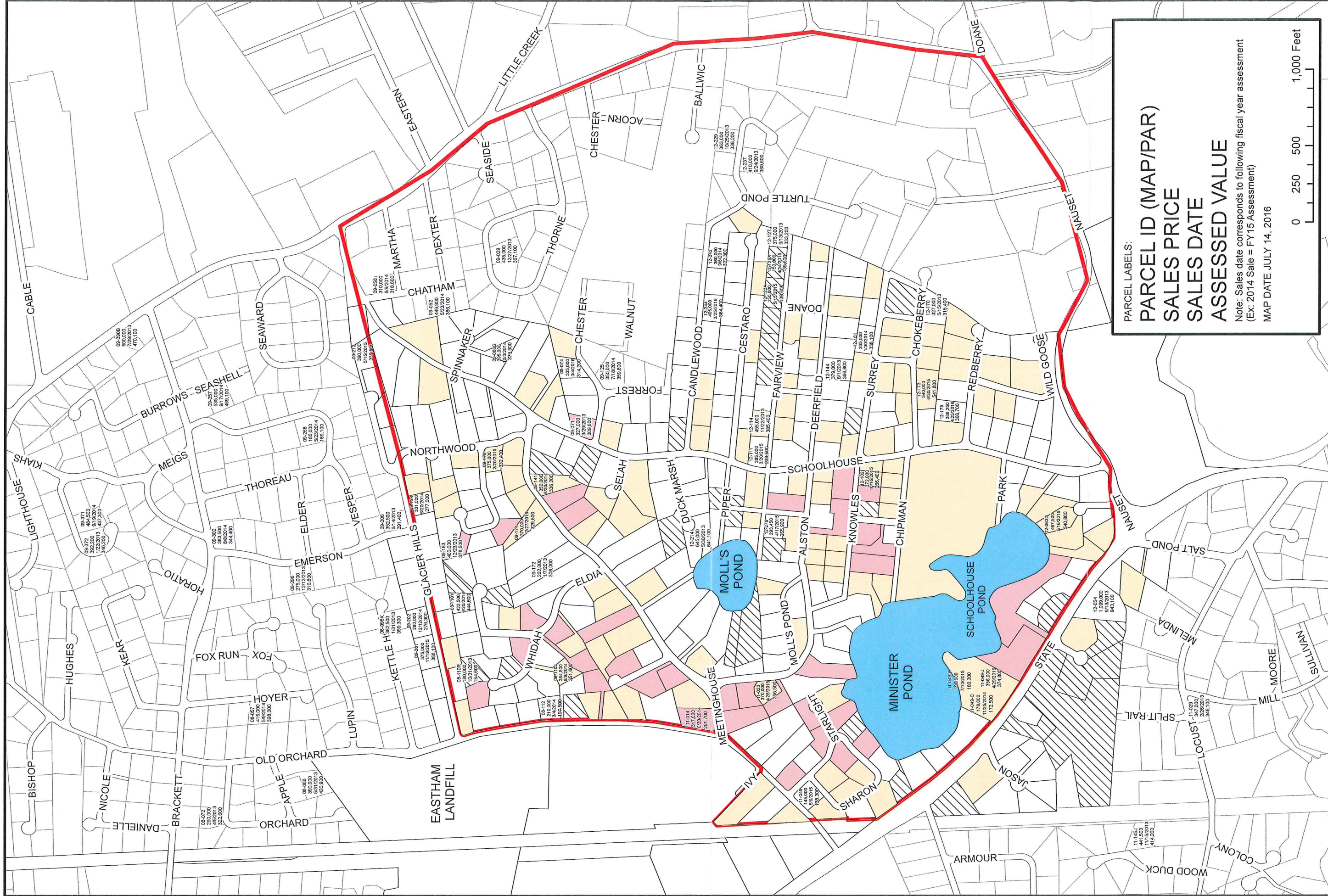
Land Use	Number of Parcels	Water Demand (gallons)		Average Annual Water Demand/Parcel (Gallons)
		Average Day	Annual	
Multiple-use property				
Mixed Res/Comm	14	1,745	636,748.39	45,482
Mixed Comm/Residential	26	7,265	2,651,554.95	101,983
Residential				
Single Family Home	1495	202,124	73,775,260.00	49,348
Condominium	30	4,056	1,480,440.00	49,348
2- and 3-Family	49	13,655	4,984,148.00	101,717
Multi-houses, Apts	63	8,518	3,109,070.00	49,350
Commercial				
Motels, Hotels	9	25,850	9,435,250.00	1,048,361
Retail, Offices, etc.	39	36,629	13,369,585.00	342,810
Industrial				
Warehouse, Sand-Gravel, Elec. Transmission	14	318	116,070.00	8,291
Tax Exempt				
United States Government	26	1,604	585,638.21	22,525
Commonwealth of Massachusetts	7	-		-
Town-Owned	62	7,851	2,865,605.09	46,219
Charitable and Religious Groups, Housing Authorities	17	5,757	2,101,433.82	123,614
TOTAL	1851	315,372	115,110,803	

Estimated Annual Revenue - Water Usage					
Base Fee	0-15,000 gallons 15,000	15,001 - 30,000 gallons 30,000	30,001 - 50,000 gallons 50,000	Over 50,001 gallons >50000	TOTAL
	\$ 1.80	\$ 4.75	\$ 6.10	\$ 7.50	
\$ 1,610	\$ 378	\$ 997.50	\$ 1,708		\$ 4,694
\$ 4,550	\$ 702	\$ 1,853			\$ 7,105
\$ 125,580	\$ 40,365	\$ 106,518.75	\$ 182,390		\$ 454,854
\$ 2,520	\$ 810	\$ 2,137.50	\$ 3,660		\$ 9,128
\$ 7,105	\$ 1,323	\$ 3,491	\$ 5,978	\$ 19,006	\$ 36,903
\$ 11,025	\$ 1,701	\$ 4,489	\$ 7,686		\$ 24,901
\$ 7,200	\$ 243	\$ 641	\$ 1,098	\$ 67,389	\$ 76,572
\$ 15,600	\$ 1,053	\$ 2,779	\$ 4,758	\$ 85,647	\$ 109,837
\$ 2,450	\$ 209				\$ 2,659
\$ 13,000	\$ 1,054				\$ 14,054
\$ -					
Not Charged	\$ -				
\$ 8,500	\$ 459	\$ 1,211	\$ 2,074	\$ 9,386	\$ 21,630
\$ 199,140	\$ 48,297	\$ 124,118	\$ 209,352	\$ 181,428	\$ 762,335

Check \$ 762,335

Subscribership Rate

50%	\$ 99,570	\$ 24,149	\$ 62,059	\$ 104,676	\$ 90,714	\$ 381,167
60%	\$ 119,484	\$ 14,489.12	\$ 74,470.50	\$ 125,611.20	\$ 108,856.88	\$ 442,912
70%	\$ 139,398	\$ 33,807.95	\$ 86,882.25	\$ 146,546.40	\$ 126,999.69	\$ 533,634



TOWN OF EASTHAM

RULES AND REGULATIONS - BEACHES

In order to enable the public to enjoy the recreational facilities at and about the common landing places within the Town of Eastham, the Board of Selectman have adopted the following rules and regulations pursuant to the provisions of the General Laws, Chapter 88, Section 19, as amended..

1. Beach officials shall be obeyed at all times.
2. No alcoholic beverages shall be permitted on the beaches or in the parking area at any time.
3. Children (12) years of age and younger must be accompanied by an adult or person responsible for his or her behavior within the beach area
4. No individual or group of individuals shall be granted reserved parking places during the period June 15th through Labor day
5. No household garbage shall be discarded on beaches or landing area.
6. No selling advertising, or giving away goods or services shall be permitted on the beaches or in the parking area except by concessionaires under contract with the Town of Eastham
7. Ball playing, tossing of frisbees or other objects, flying kites, or other wide ranging activities shall be permitted only with the express condition of beach attendants in such areas designated by them. Use of rafts, inflatables etc. may be prohibited at the discretion of beach attendants
8. No boating, fishing, scuba diving shall be permitted on Great Pond in areas designated as swimming areas
9. Open fires are not permitted on beaches.
10. All common landing places shall be closed between Midnight and 7am each day . Fishermen may be granted permission to use such landing places during closed hours, first securing a permit from the Chief of Police. No overnight camping, tenting, or sleeping shall be permitted. Campground Landing shall be closed between 7:30 PM and 5:00 AM each day.
11. No person shall cut, break, remove, deface, defile or misuse any structure, fence, sign or remove any thereof. Growing, trees, bushes, plants and flowers shall not be defaced, defiled or cut.
12. A. No person shall jump dive from any bridge in the Town of Eastham, including but not limited to, the bridge crossing Boat Meadow Creek, or swim or bathe within 50' of any bridge.
B. No Person or vehicle of any kind will be permitted on coastal dunes except in designated areas.
- ✓ 13. No animals or pets will be permitted on the beaches, in the parking areas, or in vehicles in the parking areas at any time during the period of June 15, through Labor day.
14. No animals or pets will be permitted in the play ground areas at any time.
15. **Violations of above rules may result in fines or criminal prosecution.**

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8. No boating, fishing, scuba diving shall be permitted on Great Pond in areas designated as swimming areas.
9. **No vessels (boat, kayak, canoe, paddleboard, etc.) may be stored on town beaches. All vessel storage shall be at designated landing as described in the Town of Eastham Vessel Storage Regulations and Policies – Section 4.5 and Section 5.0.**
10. Open fires are not permitted on beaches.
11. All common landing places shall be closed between **midnight** and **7:00 a.m.** each day. Fishermen may be granted permission to use such landing places during closed hours, first securing a permit from the Chief of Police. No overnight camping, tenting, or sleeping shall be permitted. Campground Landing shall be closed between 7:30 PM and 5:00 AM each day.
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(b) No person or vehicle of any kind will be permitted on coastal dunes except in designated areas.
14. **No animals or pets will be permitted on the beaches, in the parking areas, or in vehicles in the parking areas at any time during the period of June 15th through Labor Day.**
15. No animals or pets will be permitted in the playground areas at any time.
16. Violations of above rules may result in fines or criminal prosecution.

This policy was amended by the Board of Selectmen at a public meeting on September 6, 2011.

EASTHAM PUBLIC LIBRARY

Naming Recognition Policy:

The Eastham Public Library Board of Trustees has the final and exclusive authority for the naming of Library buildings, gardens, areas, rooms, spaces and all other library facilities.

Proposals for naming must be in writing, coming from a Library Trustee, Town Administration, community groups or individuals, for consideration by the Board of Library Trustees.

Policy and Procedure:

- 1) The Library shall be named the Eastham Public Library
- 2) Rooms, gardens or spaces of the Library may be names for the function of the area: e.g. the "Children's Room", the "Periodical Room", the Quiet Room" or similar designation, preceded or followed by the name of an individual, family, corporation etc. approved by the Library Trustees for an extraordinary monetary contribution, in-kind support or service to the Library.
- 3) A collection may be named by the Board of Trustees in recognition of a donor when the funding is sufficient to create and maintain the collection, and it meets the Library's needs.
- 4) Donors who sponsor an entire program may be recognized by placing signage in the program area within the Library, acknowledging their sponsorship, for the life of the program provided. If a sign is not desired by the donor, another form of recognition may be implemented, by mutual agreement
- 5) The Board of Trustees reserves the right to terminate or alter a naming designation under unusual or extraordinary circumstances
- 6) If the Library is relocated, substantially remodeled or converted to use other than its original use, the Library may be renamed to reflect the association of new donors or community interests related to the changing facility. In such instances, the original name shall be honored in an appropriate manner, to be determined by the Library Board of Trustees.

Approved by the Eastham Library Board of Trustees on July 12, 2014

**NAMED GIFT OPPORTUNITIES
FOR THE EASTHAM PUBLIC LIBRARY
January 6, 2015 (Updated 7/5/16)**

Named gifts are a wonderful way for people and organizations to be recognized for financial support towards the new facility. Your named gift will help ensure that our new library thrives for future generations, and it will also serve as a last tribute to you, your family, or a loved one. The following areas and contribution amounts represent these opportunities. Individual plaques for named gifts will be placed inside or adjacent to the designated room or area.

Welcome Lobby / Information Common (#5) **\$250,000**
The Lobby will welcome library users every day and is the largest and most public space of the library.

Community Meeting Room **Subscribed - \$150,000**
This large room will serve as the center of the community, accommodating up to 100 people. It will provide for a full range of programs including lectures, films, and concerts. The room may be divided into two smaller rooms as needed.

Library Courtyard Garden (#1) **\$150,000**
An outside reading/patio area will be surrounded by a garden planted with native perennials and low shrubs for flowering in all seasons.

Children's Library (#14) **Subscribed - \$100,000**
A cheerful space will welcome children and their parents and caregivers. The room will include picture books, easy readers, children's literature, support for learning projects, tables, chairs, and a special children's restroom.

Adult Reading / Stacks (#7) **\$75,000**
With windows overlooking Depot Pond, this is the main area for the library's books and other literary materials. It will also serve as the technology hub, including public computer workstations and comfortable tables and seating.

The Eastham Room (Archives) (#17) **\$50,000**
This room will serve as dedicated, climate-controlled space for Eastham's precious historical and genealogy materials.

Main Circulation / Information Desk (#11) **Subscribed - \$50,000**
This is the heart of library services, an inviting area for greeting, information, and checkout.

Outdoor Children's Activity Area (#18) **\$50,000**
Situated right off the Children's Library and overlooking beautiful Depot Pond, the area will provide outdoor space for children's play and programming in good weather.

Periodicals Area (#9)	\$50,000
The area will hold more than 150 daily, weekly, and monthly publications to meet the needs of patrons who use them for work, research, and pleasure.	
Main Entrance / Vestibule (#13)	\$50,000
Features the front door, covered seating, special plantings, and exterior lighting.	
Elevator	\$50,000
The elevator will provide accessibility for all patrons between the upper and lower levels of the building.	
The Living Room (Historical) (#2)	Subscribed - \$30,000
Eastham's original library built in 1903 and on the National Register of Historic Places, the room will be used for quiet study and meeting space.	
Browsing / Market Area	\$25,000
Features the library's new book arrivals, DVDs, and audios.	
Young Adult Room (#16)	\$25,000
Area where young people can browse materials of interest, gather to relax and talk, and use computers for homework and research.	
Fireside Reading Area (#7)	Subscribed - \$25,000
A cozy reading spot by the fireplace, including comfortable seating.	
Conference / Meeting Room (#10)	Subscribed - \$25,000
A conference room on the upper level for tutoring and small groups to meet. The room will have a view of the Courtyard Garden.	
Adult Reading Area (#7)	\$25,000
In the stacks area, a grouping of tables and comfortable chairs designed for reading or conversation.	
The Kitchen	\$20,000
Right off the Community Meeting Room, it will include a sink, refrigerator, microwave, cabinets, and counter space to permit food preparation for meetings and events.	
Children's Library Help Desk	Subscribed - \$20,000
A custom-designed Help Desk in the Children's Library will provide children and their accompanying adults the assistance they need to use the library's resources and explore the world of books.	
Exhibits / Displays / Art Gallery Corridor (#4)	Subscribed - \$20,000
Library exhibits and displays will reflect and highlight library programs and activities in the community, as well as showcase the works of local artists.	
Staff Work Room	\$20,000
Space for staff to plan and execute the library's many programs and projects.	

Children's Library Office	\$20,000
Essential space for children's program planning and a private space for the Children's Librarian to speak with parents and children's advocates.	
Children's Storytelling / Program Room (#15)	Subscribed - \$15,000
A cheerful space especially suited for small groups of children for storytelling, projects, and programs.	
ADA / Vision / Hearing Impaired Equipment	\$10,000
Patrons from children to older adults will benefit greatly from this assistive technology to access research and school materials, computers, and for reading and listening for pleasure.	
Café Seating Area (#6)	Subscribed - \$10,000
This living-room area for comfortable reading, browsing, and social gathering will include lounge seating, a table, and a coffee bar.	
Director's Office	Subscribed - \$10,000
Crucial workspace for the library's Director will include an executive desk and chair, side chair, and conference table.	
Staff Kitchen / Lounge	Subscribed - \$10,000
The room will include a sink, refrigerator, table and chairs where staff can eat lunch and refreshments for meetings can be prepared.	
Express Checkout Kiosks	Subscribed - \$10,000
Two self-checkout stations will provide patrons with the option to quickly process library transactions using barcode readers and receipt printers.	
Eastham Room Conference Table	\$10,000
16' X 5' Walnut conference table with power and data ports.	
Book Drop Area	Subscribed - \$7,500
A convenience for patrons who prefer to drop books without entering the library. This area may include planters for summer flowers.	
Window/Study Carrels (#8)	Subscribed - \$5,000
Lighted, private spaces for serious study, each contains a carrel and ergonomic chair.	
Window/Study Carrels (#8)	Subscribed - \$5,000
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Window/Study Carrels (#8)	Subscribed - \$5,000
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Window/Study Carrels (#8)	Subscribed - \$5,000

Lighted, private spaces for serious study, each contains a carrel and ergonomic chair.

Window/Study Carrels (#8)

Pending - \$5,000

Lighted, private spaces for serious study, each contains a carrel and ergonomic chair.

Front Porch Furniture

Subscribed - \$5,000

Conference Room Credenza

(1) @ \$4,000

Adult Reading Room, Computer Tables

(2) @ \$4,000

Outside Benches (3) – Children's Room

Pending - \$3,000

Adult Reading Room

(6) @ \$2,500

Staff Dining Table

(1) @ \$2,000

Outdoor Bench and Chair

Subscribed - \$1,800

Outdoor Table and Chair

Subscribed - \$1,700

Staff Side Table

(1) @ \$1,500

Periodical Room Table

(1) @ \$1,500

Conference Room Table

(2) @ \$1,500

Adult Reading Room, Side Table

(3) @ \$1,500

Staff Picnic Table with Bench

Subscribed - \$1,300

Adult Reading Room, Side Table

(4) @ \$1,000

Meeting Room Tables

(8) @ \$1,000

Children's Room Tables

(2) @ \$1,000

Program Room Nest Table

(4) @ \$1,000

Lobby - Small Table

(2) @ \$1,000

Reading Garden, Table and Chair

TBD

Children's Room Patio, Benches

TBD

Please note: The values placed on named gifts represent the commemorative value of each item, not the market value. Gifts of \$1,000 or more will be acknowledged on a permanent Donor Recognition Wall in a prominent location in the library.

INFORMATION



The Barnstable County Resource Development Office,
County Commissioners and Assembly of Delegates
cordially invite you to attend

AmeriCorps Cape Cod's
Year XVII Graduation Ceremony
and
Community Recognition Event

Thursday, July 28, 2016

9:00AM - 11:30AM

Cape Cod Community College
Tilden Arts Center
West Barnstable, Massachusetts

Speakers, Award Ceremony and Slide Presentation
highlighting a year of specialized service
dedicated to the critical environmental and disaster needs
of Cape Cod

11:30AM - 12:00 PM

Refreshments & cake



RSVP: (508) 375-6869
americorps@barnstablecounty.org

